



INFORMATION SHEET

Couple Information				
Bride's Name				
Street Address				
City	State		Zip Code	
Phone Number				
E-Mail Address				
Groom's Name				
Street Address				
City	State		Zip Code	
Phone Number				
E-Mail Address				

Contact Information AFTER Wedding				
Bride's Name After Wedding				
Street Address				
City	State		Zip Code	
Phone Number				
E-Mail Address				

Wedding Information			
Wedding Date			
Start Time	End Time		
Wedding Theme			
Color Scheme			
Number of Guests			



Bridal Party Names	
Maid of Honor	
Best Man	
Bridesmaids	
Ushers	
Flower Girls	
Ring Bearers	



Family Member Names	
Bride's Family	
Parents Attending	
Grandparents Attending	
Siblings or Additional Family	
Groom's Family	
Parents Attending	
Grandparents Attending	
Siblings or Additional Family	



Music Performer				
Name				
Street Address				
City		State		Zip Code
Phone Number				
E-Mail Address				

Cake Designer				
Name				
Street Address				
City		State		Zip Code
Phone Number				
E-Mail Address				

Flower Designer				
Name				
Street Address				
City		State		Zip Code
Phone Number				
E-Mail Address				

Hair & Make-Up Stylist				
Name				
Street Address				
City		State		Zip Code
Phone Number				
E-Mail Address				



Address Where Photography Begins - Bride				
Photo Start Time				
Street Address				
City		State		Zip Code
Address Phone				

Address Where Photography Begins - Groom				
Photo Start Time				
Street Address				
City		State		Zip Code
Address Phone				

Ceremony				
Name				
Street Address				
City		State		Zip Code
Phone Number				
E-Mail Address				
Ceremony Start Time		Ceremony End Time		
Type of Ceremony				
Ceremony Performed by	Name			
	Contact Information			
Ceremony Details	<input type="checkbox"/> Full Mass with Communion * If not, how long? _____ <input type="checkbox"/> Unity Candle <input type="checkbox"/> Readers * If yes, how many? _____ <input type="checkbox"/> Balcony * If yes, please make sure it is open for us			



Ceremony Direction	During rings and vows exchange, which direction will you be facing? <input type="checkbox"/> Forward, facing the officiant <input type="checkbox"/> Facing each other <input type="checkbox"/> Turn toward the congregation <input type="checkbox"/> Other _____
Special Photographs During the Ceremony	
Receiving Line	<input type="checkbox"/> No <input type="checkbox"/> Yes Location: Time:
Special Photographs at Church AFTER the Ceremony	<input type="checkbox"/> No <input type="checkbox"/> Yes * Please check with the officiant for the approval Who will be photographed at church? (Attachment if necessary)
Special Location for Photographs After the Ceremony	<input type="checkbox"/> No <input type="checkbox"/> Yes Location: Time:



Reception				
Name				
Street Address				
City		State		Zip Code
Phone Number				
E-Mail Address				
Reception Function Manager	Name			
	Contact Information			
Reception Start Time		Reception End Time		
Cocktail Hour Start Time		Cocktail Hour End Time		
First dance immediately following introduction?	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Reception Details	<input type="checkbox"/> Parent Dances <input type="checkbox"/> Grandparent Dances <input type="checkbox"/> Food Blessing by: <input type="checkbox"/> Best Man Toast by: <input type="checkbox"/> Maid of Honor Toast by: <input type="checkbox"/> Additional Toast by: <input type="checkbox"/> Cake Cutting Time: <input type="checkbox"/> Garter/ Bouquet Toss Time:			
Special Photographs during Reception				
Special Location for Photographs at Reception				



Additional Information – Bride	
Allergies or Conditions	
Current Job Description	
Hobbies	
Favorite Foods	
Favorite Movies	
Favorite Music	
Preferred Fashion Style	
Personality Type	
Head Piece	<input type="checkbox"/> No <input type="checkbox"/> Yes Type:

Additional Information - Groom	
Allergies or Conditions	
Current Job Description	
Hobbies	
Favorite Foods	
Favorite Movies	
Favorite Music	
Preferred Fashion Style	
Personality Type	

Congratulations! You're done! Now all you have to do is get this info to Pavon Photography. Thank you for filling this sheet, you get a pat on the back. The information provided will add to the smooth operation of your wedding day!

